

AMERICAN STRING TEACHERS ASSOCIATION, HAWAII CHAPTER

Constitution and By-Laws, as revised January 2019

Article I

Name, Purpose, Affiliations

Section 1: Name

The name of this organization shall be the Hawaii American String Teachers Association (HASTA).

Section 2: Purpose

To promote string teaching and development of orchestras, chamber ensembles, and solo playing at all educational levels, by supporting existing teachers and programs and encouraging future string teachers and programs in Hawaii.

Section 3: Affiliations

This organization will maintain a cooperative relationship with the (A) Department of Education, State of Hawaii, (B) Hawaii Music Educators Association (HMEA), (C) Hawaii Music Teachers Association (HMTA), (D) Suzuki Association of Hawaii (SAH), and (E) any other professional organizations which the Executive Board deems appropriate.

Article II

Membership, Fiscal Year, Dues

Section 1: Membership

Active members are entitled to participate in all meetings, with the right of voting, holding office, and receiving all bulletins and newsletters of the Association. All privileges and rights pertaining to the National Office also apply. Members are actively engaged in teaching or professional performance or may be amateur musicians, or are interested in promoting string playing.

Section 2: Student membership

Student members are entitled to attend all meetings and receive all bulletins, but are not entitled to vote or hold office. The members are students of stringed instruments attending public, private, or parochial school, college, or university. The student members will function as an autonomous group with their own officers and meetings. They will sponsor their own

projects, as well as assist the adult chapter with selected projects. The student chapter will be advised by an adult member of HASTA.

Section 3: Fiscal year

The fiscal year shall be July 1 through June 30, to match the fiscal year of the national organization.

Section 4: Dues

The National Executive Board shall set dues.

Article III Officers and Board Members

Section 1: Officers

The elected officers shall be President, President-Elect, Secretary/Treasurer, and Webmaster. These officers shall constitute the Executive Board.

Section 2: Terms

All elected officers shall serve for a term of two years, beginning on July 1 of even-numbered years, coinciding with the term of office for national officers.

Section 3: Duties

(1) President

The President shall preside at all meetings of the Association, appoint chair people for various sponsored events, supervise all activities of the state chapter, coordinate activities between officers, and conduct any other business as prescribed within these bylaws.

(2) President-Elect

The President-Elect shall assume duties of the president in his or her absence, and serve as assistant to the President.

(3) Secretary/Treasurer

The Secretary/Treasurer shall assume the duties as prescribed under Article VII ("Finances") of these bylaws, record minutes of all meetings, and carry out any other necessary business as instructed by the President.

(4) Webmaster

The Webmaster shall keep the association's website up to date, and shall post documents and information as requested by the President and the chair persons of sponsored events through the year.

Section 4: Vacancies

In the event that the office of President becomes vacant during the President's term of office,

the President-Elect shall complete the unexpired term of the President as well as his or her elected term of office, and shall appoint an active member in good standing to serve on the Executive Board until the next regularly scheduled election. In the event that the office of President-Elect becomes vacant due to any other circumstance, a special election shall be held within ninety days. The President-Elect will begin his or her term of office immediately thereafter. In the event of the vacancy of any officer other than that of President or President-Elect, the President, with the majority consent of the Executive Board, shall appoint an active member in good standing to complete that officer's unexpired term.

Article IV Meetings

Section 1: Membership

The annual membership meeting of the Association shall be held as designated by the President with the approval of the Board. All members shall be notified at least fourteen days in advance of the meetings.

Section 2: Executive Board

The President will call meetings of the Executive Board at his or her discretion, but there will be a minimum of one Board meeting each year.

Section 3: Special

Special Board meetings will be held when a written request specifying the special purpose of the meeting is made to the President by any member of the chapter.

Section 4: Quorum

For any voting of this organization, a quorum shall consist of one-fourth of paid members.

Section 5: Electronic voting

Any vote required or permitted to be taken at a meeting may be taken without a meeting if consent in writing shall be agreed on by the consensus of a quorum. An email transmission constitutes a valid writing. Email may be used to approve actions, as long as a quorum gives consent.

Article V Elections

Section 1: Elections

The officers of this organization shall be elected concurrent with the national election, by means

of a written ballot which shall be distributed to all members either by mail, email, or in person at a meeting of the Association.

Section 2: Nominations

Candidates for office will be nominated by a nominating committee. This committee, consisting of three members, shall be appointed by the president before May 1st of the election year.

Article VI Standing Committees

The standing committee chair people shall be appointed by the president for the Parade of Orchestras, Solo and Ensemble Festival, Junior Festival Orchestra, State/National Competition, and any other festivals or events sponsored by HASTA.

Article VII Finances

Section 1

The Hawaii Chapter of ASTA will receive operating funds from national rebates, revenue-producing events sponsored by the organization, and by any other means approved by the Executive Board.

Section 2

The Chapter will maintain a checking account, and the President and Secretary/Treasurer will be listed on the signature cards. All expenditures necessary to the administration of the activities of the Association shall be made with the consent of the President of the Association.

Section 3

The Secretary/Treasurer will maintain and reconcile the monthly bank statements and make these available to the President upon request. The Secretary/Treasurer will prepare periodic financial reports for Board meetings and an annual report to submit to all members at the time of the annual membership meeting. Periodic financial reports shall also be filed with the ASTA National Executive Board as required. Annual tax returns will be filed in a timely manner.

Section 4

Board members shall receive no compensation for carrying out their duties. The Board should reimburse the president for reasonable expenses incurred when attending the national ASTA conference once every two years.

Section 5

Board members are not restricted from being remunerated reasonably and fairly for professional services provided to the Association, such as judging or recording for a student

event.

Article VIII
Amendments and Rules of Order

Section 1: Amendments

This constitution and bylaws may be amended from time to time, by an affirmative vote of two-thirds of the members voting.

Section 2: Rules of Order

The rules contained in *Roberts Rules of Order* shall govern the Association.

Article IX
Dissolution

Upon termination or dissolution of the Association, all assets shall be distributed to one or more tax-exempt 501(c)(3) organizations which exist to promote music or music education in the State of Hawaii.